

South Dakota State University

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3-27-2018

### Publications Council Records

SDSU Archives and Special Collections, Hilton M. Briggs Library

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# Publications Council Records

## Finding Aid

South Dakota State University Archives and Special Collections  
Briggs Library (SBL) Room 241 Box 2114  
1300 North Campus Drive  
Brookings, SD 57007  
Phone: 605-688-5094  
Email: [arcrefs@sdstate.edu](mailto:arcrefs@sdstate.edu)

## Collection Summary

### *Identifier*

UA 50.5

### *Title*

Publications Council Records

### *Creator*

Publications Council, South Dakota State University

### *Dates*

1933-1970

### *Extent*

2.72 linear feet -- 4 boxes

### *Language*

English

### *Repository*

South Dakota State University Archives and Special Collections, Hilton  
M. Briggs Library, Brookings, South Dakota.

### *Access note*

This collection is open to researchers without restrictions. The materials in the Archives do not circulate and may be used in-house only.

### *Preferred Citation*

*Name of item.* Publications Council Records. UA 50.5. South Dakota State University Archives and Special Collections, Hilton M. Briggs Library, Brookings, South Dakota.

### *Abstract*

The Publications Council served as the advisory board for all publications that appeared on the South Dakota State College campus. The collection is composed of the minutes from the meetings and some correspondence of the Publications Council.

## **Historical Note**

The Publications Council served as the advisory board for all publications that appeared on the South Dakota State College campus. This Council consisted of two faculty members named by the President of the University, student members (the editors and business managers of the Collegian and the Jackrabbit), the editor or business manager of each of the other recognized student publications, and other members named by the Board of Control. This Council had charge of the affairs connected with the Collegian and the Jackrabbit and had supervision of the other student publications as provided in the constitution.

Any individual, group or organization wishing to start a new publication or program had to first secure the approval of the Council. The Publications Council along with the Board of Control also had the power to control the kind of advertising that appeared in every student publication. Other duties of the Publications Council were to recommend applications for major publications jobs, such as an engraver for the Jackrabbit, and vote on contracts for such jobs.

Another duty of the Publications Council was to nominate and recommend candidates for the business manager and managing editor of the Jackrabbit and the Collegian. Applications from students in the incoming Junior or senior classes were submitted to the Council. The applications for editor of the Collegian were accompanied by at least three original editorials and three news articles written by the applicants. A candidate for the Collegian editor also had to have at least one year's experience on the Collegian staff. Applicants for both the Collegian and the Jackrabbit had to satisfy the scholastic requirements of the college at the time of their selection. The Council forwarded their recommendation of two candidates for each position to the Board of Control who selected the managing editor and business

manager. The Council also recommended to the Board of Control what salaries were paid to the staffs of the publications under its control.

The council appears to have been dissolved around 1970. Today, there is a Media Council that serves the same basic duty as advisory board and advocate for Collegian, Jackrabbit Yearbook and KSDJ Radio Station.

## **Contents Note**

This collection is composed mainly of the minutes from the meetings and some correspondence of the Publications Council. The minutes list members present and absent at each meeting and include letters of applications for editor and manager positions for the Jackrabbit and the Collegian. Also included are letters of recommendations to the Board of Control, budget requests and financial statements, editorials and stories submitted for publication in the Collegian, bids on printing, paper, engravings and covers for the Jackrabbit, and newspaper clippings from the Collegian.

## **Key Words**

South Dakota State University -- Board of Control

South Dakota State University -- Collegian

South Dakota State University -- Jack Rabbit (Yearbook)

South Dakota State University -- Publications Council

## **Administrative Information**

### *Conditions Governing Access*

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### *Arranged and Described by*

Crystal J. Gamradt, 1998 March 24.

## **Container List**

<b>Box</b>	<b>Folder</b>	<b>Description</b>	<b>Date(s)</b>
4	1	Advertising questionnaire	1965
4	2	Clippings	1946
4	3	Engraver contracts: Jackrabbit	1951-1956
4	4	Financial records: Collegian	1957-1962
4	5	Financial records: Jackrabbit	1951-1967
4	6	Inventory: Jackrabbit	1942-1952
3	2	Minutes	1966
3	3	Minutes	1967
3	4	Minutes	1968
1	1	Minutes	1933-1939
1	2	Minutes	1940-1945
1	3	Minutes	1946-1947
1	4	Minutes	1948-1949
1	5	Minutes	1950-1951
1	6	Minutes	1952-1953
1	7	Minutes	1954-1955
2	1	Minutes	1956-1957
2	2	Minutes	1958-1959
2	3	Minutes	1960-1961
2	4	Minutes	1962-1963
3	1	Minutes	1964-1965
3	5	Minutes	1969-1970